

## **CABINET**

**THURSDAY, 8 JUNE 2006**

### **DECISIONS**

Set out below is a summary of the decisions taken at the meeting of the Cabinet held on Thursday, 8 June 2006. The wording used does not necessarily reflect the actual wording that will appear in the minutes.

If you have any queries about any matters referred to in this decision sheet please contact Holly Adams.

#### **RECOMMENDATIONS TO COUNCIL**

##### **1. PERFORMANCE PLAN**

Cabinet **RECOMMEND TO COUNCIL**

- (a) that the 2006/07 Performance Plan be adopted; and
- (b) to authorise the Chief Executive and Finance and Resources Director, in conjunction with the Leader, to finalise the 2006/07 Performance Plan, in accordance with official requirement and publication deadline of 30 June 2006.

##### **2. HEALTH AND SAFETY SERVICE PLAN**

Cabinet **RECOMMEND TO COUNCIL** that the Health and Safety Service Plan 2006/07 be approved.

##### **3. FRAMEWORK AGREEMENT ON LOCAL AUTHORITY FOOD LAW ENFORCEMENT FOOD SAFETY SERVICE PLAN**

Cabinet **RECOMMEND TO COUNCIL** that the Food Service Plan 2006/07 be approved.

#### **DECISIONS MADE BY CABINET**

##### **4. DISPOSAL OF LAND TO PAPWORTH TRUST**

Cabinet **AGREED** that approval, in principle, be given to the disposal of sites at:

- Magna Close, Great Abington;
- Evans Way, Sawston; and
- Rivey Close, Linton

to the Papworth Trust subject to the requisite planning consents and a financially viable scheme being confirmed, the terms of the disposal being:

- (a) that the Papworth Trust meet any legal costs incurred by the Council;
- (b) that the Council be entitled to receive nomination rights of 100% of initial lets and subsequent lettings; and
- (c) that the sites be used for affordable housing purposes only.

Cabinet **DEFERRED** a decision on disposal of sites at Nether Grove, Longstanton and Queens Close, Over, pending further consultation.

##### **5. COTTENHAM: DISPOSAL OF LAND AT OAKINGTON ROAD**

Cabinet **AGREED**

- (a) to dispose for affordable housing purposes to Nene Housing Society land in the Council's ownership at Oakington Road, Cottenham for £100,000 to facilitate the provision of six new affordable homes to meet identified local needs, the terms of the disposal to be:
  - (i) that Nene Housing Society meet any legal costs incurred by the Council;
  - (ii) that the Council be entitled to receive nomination rights of 100% of initial lets and 75% of subsequent lettings of all the social rented units;
  - (iii) that the Council receive 100% nomination rights in perpetuity to any

- shared ownership and / or other intermediate tenures provided; and
- (iv) that the site be used for affordable housing purposes only.
- (b) that, if necessary, an application be made to the Secretary of State for consent to dispose of the site at less than best consideration to Nene Housing Society as our preferred partner Registered Social Landlord partner on the above terms.

## **6. LOCAL AREA AGREEMENTS**

Cabinet **AGREED** to:

- (a) sign up to the agreed Local Area Agreement (LAA), subject to further clarification of the Council's contribution to LAA targets and resources availability;
- (b) advise the South Cambridgeshire Local Strategic Partnership (LSP) to appoint the Leader of Council as the South Cambs representative on the LAA Board, the outcome of which would be reported to Cabinet by the Head of Community Services; and
- (c) request the Leader and officers to continue to represent the interests of the Council and the LSP in the development of the LAA, to improve the awareness of the LAA within the Council, and to report progress back to Cabinet on a quarterly basis.

## **7. MILTON: BAITS BITE LOCK CONSERVATION AREA APPRAISAL**

Cabinet **AGREED** the adoption of the Design Guidance set out in the Baits Bite Lock Conservation Area Appraisal as Council Policy, subject to incorporation of the changes outlined in the appendix.

## **8. SWAVESEY CONSERVATION AREA APPRAISAL**

Cabinet **AGREED** to adopt the Design Guidance set out in the Swavesey Conservation Area Appraisal as Council Policy, subject to incorporation of the changes outlined in the appendix.

## **9. TEVERSHAM CONSERVATION AREA APPRAISAL**

Cabinet **AGREED** to adopt the Design Guidance set out in the Teversham Conservation Area Appraisal as Council Policy, subject to incorporation of the changes outlined in the appendix.

## **10. APPOINTMENTS TO ADVISORY GROUPS**

Cabinet **AGREED** that it was not appropriate for portfolio holders other than the portfolio holder to whom the group was making recommendations to sit as ordinary members of an advisory group.

### **10 (a) CONSERVATION ADVISORY GROUP**

Cabinet

- AGREED**
- (a) that the Conservation Advisory Group be renamed the Conservation and Design Advisory Group to reflect the importance of new growth as well as existing areas; and
- (b) that the Conservation and Design Advisory Group have seventeen members, including the Development and Conservation Control Committee Chairman and Vice-Chairman, chosen proportionally from amongst political parties as follows:
- Conservatives: 7 seats
  - Independents / Labour: 4 seats
  - Liberal Democrats: 6 seats

Group leaders were requested to provide Democratic Services with names as soon as possible for preparation of the July agenda.

**10 (b) HOUSING FOR OLDER PEOPLE ADVISORY GROUP**

**AGREED** that the Housing for Older People Advisory Group have nine members, including as many previous members as possible, chosen proportionally from amongst political parties as follows:

- Conservatives: 4 seats
- Independents / Labour: 2 seats
- Liberal Democrats: 3 seats

**10 (c) INFORMATION AND COMMUNICATIONS TECHNOLOGY (ICT) ADVISORY GROUP**

**AGREED** to disband the Information and Communications Technology (ICT) Advisory Group.

**10 (d) LAND DRAINAGE ADVISORY GROUP**

**AGREED** that the Land Drainage Advisory Group have nine members, chosen proportionally from amongst political parties as follows:

- Conservatives: 4 seats
- Independents / Labour: 2 seats
- Liberal Democrats: 3 seats

**10 (e) MEMBER TRAINING ADVISORY GROUP**

**AGREED** that the Member Training Advisory Group have six members, chosen proportionally from amongst political parties as follows:

- Conservatives: 3 seats
- Independents / Labour: 1 seat
- Liberal Democrats: 2 seats

Group leaders were requested to provide Democratic Services with names as soon as possible.

**10 (f) MILTON COUNTRY PARK ADVISORY GROUP**

**AGREED** that the Milton Country Park Advisory Group have seven members, to be appointed as an area committee with representation from Milton and the surrounding villages or, if this failed to fill all vacancies, that appointments be made proportionally from amongst political parties as follows:

- Conservatives: 3 seats
- Independents / Labour: 2 seats
- Liberal Democrats: 2 seats

Group leaders were requested to provide Democratic Services with names as soon as possible.

**10 (g) NORTHSTOWE MEMBER STEERING GROUP**

**AGREED** not to make any appointments to the Northstowe Member Steering Group during 2006/07.

**10 (h) PLANNING POLICY ADVISORY GROUP**

**AGREED** that the Planning Policy Advisory Group have twelve members, chosen proportionally from amongst political parties as follows:

- Conservatives: 4 seats and Councillor NIC Wright, Development and Conservation Control Committee Chairman
- Independents / Labour: 3 seats
- Liberal Democrats: 3 seats and Councillor SGM Kindersley, Development and Conservation Control

## Committee Vice-Chairman

Group leaders were requested to provide Democratic Services with names as soon as possible.

### 10 (i) WASTE MANAGEMENT ADVISORY GROUP

**AGREED** that the Waste Management Advisory Group have fourteen members, chosen proportionally from amongst political parties as follows:

- Conservatives: 6 seats
- Independents / Labour: 3 seats
- Liberal Democrats: 5 seats

Group leaders were requested to provide Democratic Services with names as soon as possible.

### 10 (j) CLIMATE CHANGE GROUP

**AGREED** (a) not to establish a Climate Change Advisory Group; and  
(b) that the informal Climate Change Group be disbanded.

### 11. APPOINTMENTS TO JOINT AND OUTSIDE BODIES

**AGREED** to make the following appointments to joint and outside bodies for 2006/07:

<b>Cambridgeshire Councils' Association</b>	Conservatives (1): Dr DR Bard Independent / Labour (1): Liberal Democrats (1):
<b>County Council / Cambridge City / South Cambridgeshire Joint Strategic Forum</b>	Conservatives (2): Leader of Council, Planning and Economic Development Portfolio Holder Independent / Labour (1): Resources, Staffing, Information & Customer Services Portfolio Holder Liberal Democrats (1): RT Summerfield Substitute members required from each group
<b>South Cambridgeshire Traffic Management Area Joint Committee</b>	Conservatives (2): Leader of Council, Planning and Economic Development Portfolio Holder Independent / Labour (1): Resources, Staffing, Information & Customer Services Portfolio Holder Liberal Democrats (2): JD Batchelor, SGM Kindersley Substitute members required from each group
<b>Home Improvement Agency Advisory Group</b>	Environmental Health Portfolio Holder
<b>Windmill Estate Project Steering Group</b>	Leader of Council Housing Portfolio Holder Fulbourn Local Members
<b>Camb Sport</b>	Community Development Portfolio Holder
<b>Cambridge City Centre Consultative Forum</b>	Planning and Economic Development Portfolio Holder
<b>Cambridge Marriage Guidance Council (Relate)</b>	Community Development Portfolio Holder
<b>Cambridgeshire Councils' Association</b>	Environmental Health Portfolio Holder

<b>Waste Forum</b>	
<b>Cambridgeshire Horizons</b>	Leader of Council
<b>East of England Regional Assembly</b>	Leader of Council
<b>East of England Tourist Board</b>	Conservation, Sustainability and Community Planning Portfolio Holder
<b>Local Government Association General Assembly</b>	Leader of Council
<b>Local Government Association Rural Commission</b>	Leader of Council or appropriate Portfolio Holder depending on agenda

**12. DEPUTISATION OF PORTFOLIO HOLDERS**

Cabinet **AGREED** that the Leader, and in his / her absence, the Deputy Leader, deputise for all portfolio holders in their absence.

**13. GYPSY AND TRAVELLER DEVELOPMENT PLAN**

Cabinet **AGREED** the proposed timetable and that it should be included in the next review of the Local Development Scheme.

Cabinet **NOTED** the details and stages of the Gypsy and Traveller Development Plan Document and the project plan, and the Regional Spatial Strategy revision (single-issue review).

**14. TRAVELLERS' NEEDS ASSESSMENT**

- AGREED**
- (a) to instruct officers to make the Travellers' Needs Assessment survey findings available to the Regional Housing Board and, at the same time, to make the case as to why not all of the need currently found in the district should be met long-term within South Cambridgeshire; and
  - (b) to use the results of the survey to support any future bids for capital or revenue funding for site provision; and
- NOTED** the findings of the Travellers' Needs Assessment, as they relate to South Cambridgeshire.

Cabinet thanked Trevor Banks for his efforts in successfully managing this project.

**INFORMATION ITEMS**

**15. THE NATIONAL AFFORDABLE HOUSING PROGRAMME**

Cabinet **NOTED** the outcomes of the Housing Corporation bidding round for the National Affordable Housing Programme (NAHP) 2006-2008 and the ongoing issues for delivery of increasing numbers of affordable housing in South Cambridgeshire to meet identified local housing needs and those of the wider Cambridge Sub-Region.

**16. HISTON: FUTURE OF PUBLIC CAR PARK, HIGH STREET**

Cabinet **NOTED** the on-going discussions with Histon Parish Council regarding the future of this site.

**17. MILTON COUNTRY PARK - FUTURE MANAGEMENT**

Cabinet **NOTED** the responses received to the 'market testing exercise' and **REQUESTED** that the Community Development Portfolio Holder and officers, with negotiation assistance from the Resources, Staffing, Information & Customer Services Portfolio Holder, investigate the options further, with the aim of securing the future management of the park at a greatly reduced cost to the Council, a report to be brought to Cabinet on 14 September 2006.

**18. EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED** that the press and public be excluded from the meeting during consideration of the following item in accordance with the provisions of Section 100(A)(4) of the Local Government Act 1972 (as amended) (exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Act).

**19. SAWSTON: LEASE OF CAR PARK OFF HIGH STREET**

**AGREED** to endorse the decision of the Housing Portfolio Holder:

- (a) that a long-term lease of the car park site off High Street, Sawston, be offered to Sawston Parish Council at nominal rent, subject to the leaseholder being responsible for ongoing maintenance and payment of National Non-Domestic Rates and that the site remain a free public car park; and
- (b) that Sawston Parish Council may sub-lease to a third party, terms to be agreed by all parties including the District Council.